

Executive Committee

Aaron M. Martin, II
Chairperson

Destiny Drake
Co-Chairperson

Leonard Delpit
Secretary

Lorraine Curry
Treasurer

LOS ANGELES

A Certified City of Los Angeles Neighborhood Council
Since March 23, 2002



Mark-Ridley-Thomas Constituent Service Center

8475 S. Vermont Avenue, Los Angeles, CA 90044
Telephone: (323)789-1449 Website: Eccandc.Org

**EMPOWERMENT
CONGRESS
CENTRAL AREA
NEIGHBORHOOD
DEVELOPMENT
COUNCIL**

Agenda Special Board Meeting

Thursday, May 25, 2017 07:00 pm -8:30 pm.
Greater Bethel Cathedral – Community Room
4831 Gramercy Place, Los Angeles, CA 90062
Refreshments will be served!

Board Members

Algie Lee, Area 1 Rep.
Robert D. Campbell, Area 1 Rep.

Jante Pruitt, Area 2 Rep.
Ellen Pace, Area 3 Rep.

James Hadley, Area 3 Rep.

Breon Hollie, Youth Rep

Richard Cabada, At-Large Rep..
Marion Thomas, At-Large Rep.

Serving
Chesterfield Square
Canterbury Knolls
Harvard Park

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. **PUBLIC INPUT AND DEBATE AT ECCANDC MEETINGS ARE WELCOMED:**

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting can be viewed at www.eccandc.org and at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@eccandc.org.

The Empowerment Congress Central Area Neighborhood Development Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Empowerment Congress Central Area Neighborhood Development Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood

Council Secretary at (323) 789-1449, or please send an e-mail that states the accommodations that you are requesting to Email: secretary@eccandc.org or Website: eccandc.org.

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed by appointment by contacting the council office at (323) 789-1489, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our office at (323) 789-1489.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 2 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (323) 789-1449.

1. Welcome & Call to Order (Chairperson) [Start Time: 6:30pm – 6:35pm]

2. Pledge of Allegiance (Co-Chairperson) [6:35pm-6:40pm]

3. Roll Call (Secretary) Quorum Present Yes/No [6:40pm.6:45pm]

4. (Action Item) Meeting Minutes (Secretary) [6:50pm-7:00pm]

Review & possible approval of Regular Meeting Minutes dated May 22, 2017

Motion By? _____ 2nd By_____ Yes Votes: () No Votes: () Abstentions:

Motion Carries By Majority Vote? (Yes) or (No)

5. (Action Item) Treasure Report led by (Treasure) [7:00pm – 7:25pm]

a. Review & possible approval of Treasure Report dated May 25, 2017

Motion By?_____ 2nd By_____ Yes Votes: () No Votes: () Abstentions: () Motion Is

Carried By Majority Vote? (Yes) or (No) [6:50-pm-7:00pm]

6. (Action Item) Unallocated Funds (Treasure) [7:35pm-7:40pm]

Review & possible approval of a motion to approve an allocate \$24,000 (divided between the various projects) of ECCANDC unspent funds in fiscal year 2016-2017 to Community Base Organizations, Public Library, Public Parks, and Publics Schools with in our neighborhood council boundaries. .

Motion By? _____ 2nd By_____ Yes Votes: () No Votes: () Abstentions: ()

Motion Carries By Majority Vote? (Yes) or (No)

7. (Action Item) Neighborhood Purpose Grant (Treasure) [7:40pm – 8:00pm]

Review & possible approval of a neighborhood purpose grant. for Just Teach in the amount not to exceed \$5,000.00. The program is a great educational program for the community kids.

8. Public Comments (Non-Agenda Items) [8:00m-8:05pm]

Comment from the public on non-agenda items within the Board's subject matter jurisdiction.

Total Time Limit is (2) minutes. Please fill out a speaker card if you would like to speak]. Please

Note: Any community concerns, issues, or request will be pass on to a Standing Committee.

8. Chair Closing Comments [8:15pm-8:20pm]

9. Adjournment [End Time: 8:30pm]

Next Scheduled Regular Meeting will be on June, 26, 2017.

ANNOUNCEMENTS:

Neighboring Neighborhood Council Meetings: o WATTS o Board Meeting: 2nd Tuesday of the month at 6:30pm, meeting location: watts senior citizen center; 1657 E. Century Blvd., Los Angeles, Ca 90002-2987, office location and phone number:10221 Compton Ave. #203, Los Angeles, CA 90002 (323) 564-0260

HARBOR GATEWAY NORTH o Board Meeting: 4TH TUESDAY OF THE MONTH AT 7:00 PM, Meeting Location: 135th Street Elementary School - 801 W. 135TH Street, Gardena, Ca 90247-2154, Office Location And Phone Number: PO Box 3723, Gardena, CA 90247, (310) 768-3853, harborgatewaynorth.org

COMMUNITY & NEIGHBORS FOR 9TH DISTRICT UNITY o Board Meeting: 4th Friday Of The Month At 4:30 Pm, Meeting Location; Estelle Van Meter Center Sr. Center - 606 E. 76th Street, Los Angeles, 90001-2802, office location and phone number; 7600 S. Avalon Blvd. Los Angeles, CA 90001, (323) 7500496

EMPOWERMENT CONGRESS CENTRAL AREA NDC o Board Meeting: 4th Monday of the month at 6:30 pm, meeting location; South Los Angeles Animal Shelter - Community Room - 1950 W. 60th Street, Los Angeles, Ca 90043, office location and phone number, 8475 S. Vermont Avenue, Los Angeles, CA 90044-3448, (323) 789-1449.

EMPOWERMENT CONGRESS NORTH AREA NDC o Board Meeting: 1ST Thursday of the month at 6:30 pm, meeting location, Expo Center Community Room. 2nd floor, 3980 So. Menlo Ave, Los Angeles, CA 90007.

EMPOWERMENT CONGRESS SOUTHEAST AREA NDC o Board Meeting: 4th Tuesday of the month at 6:30 pm, Mark Ridley-Thomas Constituent Service Center - 8475 S. Vermont Ave, Los Angeles 900443448, office location and phone number; 8475 S. Vermont Ave, Los Angeles, CA 90044 – 3448, (323) 7500983.

EMPOWERMENT CONGRESS SOUTHWEST AREA NDC o Board Meeting: 3rd Monday of the month at 6:30 pm, Mark Ridley-Thomas Constituent Service Center - 8475 S. Vermont Ave, Los Angeles 900443448, office location and phone number; 8475 S. Vermont Ave, Los Angeles, CA 90044 – 3448, (323) 7891434.

VOICES OF 90037 o Board Meeting: 4th Wednesday of the month at 6:30pm, meeting location: Normandie Avenue Elementary School, 4505 S Raymond Ave, Los Angeles CA 90037- 2817, council contact information; (323) 299-0809

ONLINE and PHYSICAL POSTING LOCATION(S)

Eccandc.Org and Nextdoor.com

DONE – Website Posting - Email: ncsupport@lacity.org

Southeast Police Station – 1546 Martin Luther King Boulevard, LA, CA 90062

Choice Market 5001 S. Western Avenue, LA, CA 90062

Good Fred Barbara Shop Green Meadows Recreation Center – 1815 W. 54th Street, LA, CA 90062

Jackie Tatum/Harvard Park Recreation Center – 1535 W. 62nd Street, LA, CA 90047 John Muir Public

Library – 1005 W. 64th Street, LA., CA 90044

ECCANDC MEETING RULES All meetings are conducted in accordance with the Ralph M. Brown Act. The basic council rules listed here are contained either in that Act, the governing bylaws of this Council or in rules adopted by the Governing Board. All ECCANDC Meeting Locations shall be compliant with the Americans with Disabilities Act.

DEFINITION OF STAKEHOLDER: [Bylaws Article IV “any individual who lives, owns property, works, participates in a community or faith-based organization, or attends classes within the geographic area of this Council”. 116th Street, South, 80th Street, North, Central Ave, East Vermont Ave, West and to include the Mark Ridley Thomas constituent Center. (Bylaws Article III)

AGENDAS – Unless otherwise posted, the ECCANDC meets the 4th Tuesday of every month at 6:30PM at the Mark Ridley-Thomas Constituent Services Center. The agendas for ECCANDC meetings contain a brief general description of those items to be considered at the meetings. Items on the “Consent Agenda” may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the “Public Hearing” section of the agenda. Eight (8) members of the Council constitute a quorum for the transaction of business. The Empowerment Congress Central Area Neighborhood Development Council meeting agendas are posted at the following locations by Area Representatives & At-Large Representatives:

COUNCIL DISCUSSION AND TIME LIMITS Councilmember’s requesting to address the Council will be recognized by the Council Chair in the order requested. A motion calling the “previous question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate and the Chair will instruct the Secretary to call the roll on the matter.

RECONSIDERATION AND GRIEVANCE For information on the process for reconsideration, ECCANDC Stakeholder Grievance policy or any other procedural matter related to this Council, please consult the ECCANDC Bylaws visiting the ECCANDC Office at Mark Ridley-Thomas Constituent Services Center, Councilman Marqueece Harris-Dawson Field Office 8475 South Vermont Ave, Los Angeles, California 90044-3448

All Standing Committee Meetings will be posted on www.eccandc.org ANNOUNCEMENTS:

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ONLINE POSTING LOCATION(S)

- Eccandc.Org
- DONE – Website Posting - Email: ncsupport@lacity.org
- Nextdoor.com POSTING LOCATION(S)
- Algin Sutton Recreation Center – 8800 S. Hoover Street, LA, CA 90044, Ph: (323) 753-5808 –Mr. Santiago Cuevas- Email: Santiago.Cuevas@lacity.org
- Green Meadows Recreation Center – 431 E 89th Street, LA, CA 90003, Ph: (323) 565-4242 – Ms. Merritt - Email: Louise.Merritt@lacity.org
- Mark Twain Library - 9621 S. Figueroa St., LA, CA 90003 Ph: (323) 755-4088 – Ms. Senele Rios – Email: Sgrios@lapl.org and mbaradi@lapl.org
- Southeast Police Station – 145 W. 108th Street, LA, CA 90061, Ph: (213) 972-7828 • Weingart YMCA – 9900 S. Vermont Ave., LA., CA 90044, Ph: (323) 754-3191 – Email: ednamartinez@ymcala.org

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NEIGHBORHOOD COUNCIL BOARD MEMBER CODE OF CONDUCT POLICY

WHEREAS, the Board of Neighborhood Commissioners (Commission) established Working Groups comprised of current and past Neighborhood Council members and Neighborhood Council stakeholders on January 26, 2013, to recommend changes to the Plan for a Citywide System of Neighborhood Councils;

WHEREAS, the Commission believes the following Code of Conduct (Attachment A) will address some of the concerns and recommendations of the Working Groups;

WHEREAS, the Commissioners recognize that a Neighborhood Council System that is physically and emotionally safe and secure for all Board Members promotes good citizenship, increases Stakeholder attendance and supports community engagement;

WHEREAS, Neighborhood Councils are required under Article II of the Plan for a Citywide System of Neighborhood Councils to be diverse, inclusive and open to all Stakeholders;

WHEREAS, the Commission expects Board Members to conduct themselves in a manner in keeping with an established Code of Conduct and with a proper regard for the rights and welfare of other Board Members, Stakeholders, Committee Members, and volunteers;

WHEREAS, the Commission recognizes that improper conduct may occur within the Neighborhood Council System and among members of Neighborhood Councils;

WHEREAS, the Commission expects Board Members to reaffirm their commitment to the Code of conduct every 2 years.

WHEREAS, Section 902 (b) Article IX of the new Charter provides that the Board of Neighborhood Commissioners "shall be responsible for policy setting and policy oversight and the promulgation of rules and regulations but not be responsible for day to-day management."

Now, therefore, be it resolved that the Board of Neighborhood Commissioners amends this policy to inform Neighborhood Council members of that type of conduct which this Commission and others deem harmful to the Neighborhood Council system. **POLICY NUMBER: 2014-2(2)**

1. Neighborhood Council Board Members are required to either, read and sign a copy of the Code of Conduct attached as Exhibit "A" or participate in training approved by the Department of Neighborhood Empowerment (Department).
2. As of November 1, 2016, every Neighborhood Council Board Member, who has not signed the Code of Conduct in 2016, whether elected, selected or appointed, shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department. Thereafter, every Neighborhood Council Board Member shall be required to re-sign the Code of Conduct or participate in training approved by the Department every two years.
3. On or after November 1, 2016, a newly elected, selected, appointed or re-elected Neighborhood Council Board Member shall provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature, or participate in training approved by the Department within 30 days of the election or selection being certified by the Department or within 30 days of selection or appointment to the board. All new

Neighborhood Council Board Members shall renew their Code of Conduct every two years thereafter.

4. Any Neighborhood Council Board Member who fails or refuses to review, sign, date and provide a copy of the attached Code of Conduct to the Department or participate in training approved by the Department within the abovementioned time frames shall be suspended from their Neighborhood Council and shall not act on any matter that comes before their Neighborhood Council and shall not be counted for the purpose of establishing a quorum of the Neighborhood Council.
 - a. The Department shall notify the Board Member of their suspension by sending a letter to their last known email address and/or physical mailing address.
 - b. The Department shall also notify the remainder of the Board Members by email and/or U.S. mail of the suspension of the Board Member.
5. If within 30 days of being suspended the Neighborhood Council Board Member does not provide a signed and dated copy of the attached Code of Conduct to the Department bearing their signature or participate in training approved by the Department they shall be removed as a Neighborhood Council Board Member by the following procedures:
 - a. The Department will notify the Board Member of their removal by sending a letter to their last known email address and/or mailing address.
 - b. The Department will also notify the remainder of the Board Members by email and/or U.S. mail regarding the removal of the Board Member and that the Board Member's position on the board shall be considered vacant.
 - c. Any Board Member removed pursuant to this policy shall have the right to present to the Department evidence that he or she has in fact complied with this policy. The Department shall be the sole decision maker as to the sufficiency of the evidence submitted.

ATTACHMENT A

1. Neighborhood Council Board Members should conduct themselves in a professional and civil manner.
2. Neighborhood Council Board Members should treat other Board Members and members of the public with respect regardless of the other's opinion, ethnicity, race, religion, religious belief or non-belief, color, creed, national origin, ancestry, sex, sexual orientation, gender, gender expression, age, disability, marital status, income, homeowner status, renter status or political affiliation.
3. Neighborhood Council Board Members should not, during meetings, functions or events engage in or threaten to engage in any physical attack on any other individual.
4. Neighborhood Council Board Members should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Board Members.
5. Neighborhood Council Board Members should promote and, if necessary, enforce a safe meeting environment. If other Board Members become disruptive or violate the Code of Conduct Neighborhood Council Board Members have agreed to abide by, Board Members should demand that the offending Board Member conduct themselves in a respectful and orderly manner.

6. Neighborhood Council Board Members should not engage in "bullying" or harassment which is generally defined as follows:

- a. "Bullying" is conduct that meets all of the following criteria:
 - i. is reasonably perceived as being dehumanizing, intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
 - ii. Is directed at one or more Board Members;
 - iii. Is conveyed through physical, verbal, or technological means;
 - iv. Substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
 - v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities by placing the Board Member in reasonable fear of physical harm or by causing emotional distress; and,
 - vi. Is based on a Board Member's actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.

- b. "Harassment" is conduct that meets all of the following criteria:
 - i. is reasonably perceived as being dehumanizing, Intimidating, hostile, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
 - ii. Is directed at one or more Board Members;
 - iii. Is conveyed through physical, verbal, or technological means;
 - iv. Substantially interferes with participation opportunities, benefits, or programs of one or more Board Members at Neighborhood Council sponsored activities or events;
 - v. adversely affects the ability of a Board Member to participate in or benefit from the Neighborhood Council programs or activities because the conduct, as reasonably perceived by the Board Member, is so severe, pervasive, and objectively offensive as to have this effect; and,
 - vi. Is based on a Board Member's actual or perceived protected characteristic (see 2 above), or is based on an association with another person who has or is perceived to have any of these characteristics.

I have read and understand the Neighborhood Council Board Member Code of Conduct. I understand that if I fail to provide the Department of Neighborhood Empowerment with a signed and dated copy of this Neighborhood Council Board Member Code of Conduct I may be subjected to suspension and/or removal from my Neighborhood Council Board.

Whereas outreach is an important function of Neighborhood Councils, and
Whereas this Commission has emphasized the need for more effective outreach, and
Whereas this Commission believes that outreach included keeping Neighborhood
Councils stakeholders aware of the Councils' activities regarding issues such as funding, Council Files and
recommendations to City boards, agencies and commissions, and

Whereas the recordation of the Neighborhood Council's actions promotes transparency and is itself a form of
outreach, and

Whereas the keeping of a record of the Neighborhood Council's action creates a written history that allows
stakeholders and current and future board members to become aware of the Neighborhood Council's past
actions,

Now, therefore, be it resolved that the Board of Neighborhood Commissioners establishes the following
policy:

Neighborhood Councils shall keep minutes of all regular and special board meetings. Minutes of all regular
board meetings shall be on the agenda of the following regular board meeting for approval by the board.
Minutes of special board meetings shall be on the agenda of the next regular or special board meeting.
Approved minutes of all board meetings shall be posted on the Neighborhood Council's website or, if a
Neighborhood Council does not have a website, via a system made available to them by the Department of
Neighborhood Empowerment (Department) -within 30 days of the regular or special meeting at which they
are approved.

Prior to the approval of meeting minutes' draft minutes of any regular or special board meeting shall be
posted on the Neighborhood Councils website or, if a Neighborhood Council does not have a website, via a
system made available to them by the Department, when the agenda is posted.

Minutes shall contain at a minimum the following information:

1. the start time of the meeting; the roll call of the Neighborhood Council board members, noting the time
of any members who arrive after
the meeting is called to order or who leave before the adjournment of the meeting;
the actions taken on any agenda items, including the board vote count of each board member by name,
noting how they voted: for, against, abstain, recused, ineligible, or absent The minutes shall also note how
the Neighborhood Council counts abstentions.

Any person who observes a violation of this policy should first notify the President and the Secretary of the
Neighborhood Council requesting that the violation be corrected. If the violation is not corrected within
30 days, the person observing the violation should notify the Board of Neighborhood Commissioners at
commission.teempowerla.org. Upon receiving the notification, the Commissioner or Commissioners whose
region contains the offending Neighborhood Council will act to communicate to the Neighborhood Draft
Minutes Posting Policy-2-16-17 Agenda Item 9

Council the need to correct the violation. If the Neighborhood Council does not correct the violation within
30 days after notice from the Commissioner, then either the
Commissioner or any other person may notify the Department the Department shall then retain temporary
staff at the Neighborhood Council's cost to prepare and post minutes per this policy.

These requirements for the taking and posting of minutes shall be appended to and become a part of the bylaws of all current and future Neighborhood Councils.

Library

John Muir 1005 W. 64th Street, Los Angeles, CA 90044

<http://www.lapl.org/branches/johnmuir>

Parks

Chesterfield Square Park 1950 W. 54th St., Los Angeles, CA 90062

Jackie Tatum Harvard Recreation Center 1535 West 62nd St., Los Angeles, CA 90047

Schools

Barack Obama Global Preparation Academy

1700 W 46th St, Los Angeles, CA 90062

(323) 421-1700

<https://obamapreacademy-laUSD-ca.schoolloop.com/>

Western Avenue Elementary School

1724 W 53rd St, Los Angeles, CA 90062

(323) 295-3261

<http://westernavenue.sd161.org/>

Horace Mann Junior high School

7001 South Saint Andrews Place, Los Angeles, CA 90047

323) 541-1900

http://www.lausd.k12.ca.us/district_g/resources/mann_ms/ **Fire Station**

Fire Station 66 1909 W. Slauson Ave, Los Angeles, CA 90047 (213) 485-6266

<http://www.lafd.org/fire-stations/station-66>

Police Departments (LAPD)

LAPD Southwest Police Station 1546 West Martin Luther King Jr. Boulevard, Los Angeles, CA 90062 (213)-485-2582 http://www.lapdonline.org/southwest_community_police_station

LAPD 77th Police Station

7600 S. Broadway, Los Angeles, CA 90003 9213) 485-4164

LAUSD Police Department

125 N. Beaudry Ave., Los Angeles, CA 90012

Communications Center (Dispatch) & Watch Commander (24 Hours):

(213) 625-6631

